



Keith Football Club

Match day Protocols – With Spectators Present REV 02

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1.1 – Covid Officer Details

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| Covid-19 Director Details | <ul style="list-style-type: none"> • Andy Troup (Chairman) • 07500958405 • Chairman@Keithfc.com • COVID officer to be in attendance at every match. |
| Other Covid-19 Officers | <ul style="list-style-type: none"> • Fiona Simpson – 07877 444 024 • Charles Simpson – 07400 024 342 • Michael Brown – 07583 439 627 |

1.2 Covid-19 Pandemic-Specific Information with Particular Regard to Spectators

This section provides an initial summary of arrangements for spectators with further detail being provided in the relevant section of the match day plan.

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| Communication - Pre Match day - Spectators | <p>The club will use local media, social media and connections with supporter organisations to ensure that the big messages get across, especially regarding ticketing arrangements, temperature testing, the wearing of face masks and social distancing inside and outside grounds.</p> <p>It will also actively encourage all to download the Test and Protect App if they have not yet done so</p> |
| Communication – At Stadium Entry | <p>The club will have appropriate signage to ensure social distancing while people await entry to the stadium, and to remind them of social distancing and the wearing of face masks while inside the ground.</p> <p>Entry stewards will also inform spectators of the location of, and access to, toilet facilities.</p> |
| Communication – During Match | <p>The PA announcer will make regular announcements reminding all in attendance to maintain social distancing. These announcements are particularly important just before half time and to ensure distancing is maintained during exit from the stadium at full time.</p> <p>Clearly identifiable stewards will be deployed to monitor compliance and will communicate with spectators as necessary</p> |
| Stadium Capacity Limit | This plan covers arrangement for all matches which have a limit of |

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| | 300 spectators. |
| Ticketing | The club will utilise an admission by ticket system with numbered tickets being issued. Limited Tickets will be available at the gate on the day |
| Spectator Access - Screening | No Screening will take place for spectators, however hand sanitiser is available at the gates |
| Isolation Area | The club will have a readily identifiable isolation area, appropriately distanced from the point of entry, for any individual asked to wait there. |
| Spectator Access – Movement in Green Zone | The club will use a one-way system for spectator areas as far as any site limitation permits. |

1.3 – Zoning within Stadium

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| RED & AMBER ZONES | <ul style="list-style-type: none"> • Red Zone – Has been removed due to current Covid Situation • Amber zones – Have been removed |
| GREEN ZONE | <ul style="list-style-type: none"> • The top level of the stand will be used by both committee members of the home and away club using the seating marked out. This area will be accessed via the central stairway in the stand. • All other parts of stadium (Green Zone) used by spectators/non-match /media. Car parks are also to be included within this zone. This also includes the enclosure. • Routing within zone is clearly marked with different entrance points to different points of the ground. • All other club officials whether on or not on duty to remain within this zone. • Stewards to be located throughout the green zone at all ingress and egress points to the ground and also ensuring social distancing is maintained throughout the ground. |

1.4 – Playing Area

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| Goalposts, Corner Flags & Match Balls | To be sanitised by COVID officer prior to kick-off and at half time |
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1.5 – Home Team

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| Red/Amber Zone Register | No Red Zone area |
| Medical Clearance | Andy Troup to confirm that all stated staff are free from Covid symptoms and have completed LFT no later than 24 hours before match kick-off time |
| Social Distancing & Face Coverings | 1 metre social distancing and the wearing of face coverings is mandatory for all persons at all time within the Red/Amber Zone unless playing. |
| Travel | Car sharing is permitted under current regulations as long as everyone is doing daily LFT. Bus or cars to be parked in allocated spaces at back of stand. |
| Arrival at Stadium | <ul style="list-style-type: none"> • Home team will arrive 105 minutes prior to kick-off. • Players to enter via back gate and head to Office Block area. • Form socially distanced queue outside Office Block entrance. • All personnel should use hand sanitisation equipment provided prior to entering the stadium • Changing accommodation allocated in Home Dressing Room • Toilet facilities allocated in hall area of Office Block. |
| Team lines | To be submitted to match referee and Away Club electronically no later than 30 minutes prior to kick-off. Home Club to provide Wi-Fi details to Away Club & Match Officials. |
| Match Arrangements | <ul style="list-style-type: none"> • Access route to pitch via front of stand door and out onto pitch • Warm up in Balloch Road end of pitch • Technical area to adhere to social distancing rules. |
| Exiting Stadium | Leaving via main gate to bus. |

1.6 – Away Team

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| Home Club Protocols | To be supplied to away club no later than 48 hours prior to kick-off. |
| Red/Amber Zone Register | No Red Zone Area |
| Medical Clearance | Covid Officer to confirm that all stated staff are free from Covid symptoms and have completed LFT no later than 24 hours before match kick-off time. Confirmation submitted to home club no later than 24 hours prior to kick-off. |
| Social Distancing & Face Coverings | 2 metre social distancing and the wearing of face coverings is mandatory for all persons at all times within the Red/Amber zone unless playing |
| Travel | Away team to indicate how they will be travelling to stadium in advance of match day. Car sharing is permitted under current regulations as long as everyone is doing daily LFT. Bus or cars to be parked in allocated spaces – away team in car park at back of stand. |
| Arrival at Stadium | <ul style="list-style-type: none"> • Away team to arrive 90 minutes prior to kick-off. • If travelling by bus occupants should leave one at a time. If not form socially distanced queue outside stadium. • All personnel should use hand sanitisation equipment provided prior to entering the stadium. • Changing accommodation to be agreed with club secretary 24 hours before kick-off if you want to use the away dressing room with showers or use the hall building (Hall Building will have no showers available) • Toilet facilities allocated |
| Team lines | To be submitted to match referee and Home Club electronically no later than 30 minutes prior to kick-off |
| Match Arrangements | <ul style="list-style-type: none"> • Access route to pitch via front of stand door and out onto pitch. • Designated warm up area in KBM End side of ground. • Technical area to adhere to social distancing rules • Subs and extra critical staff in east side of the stand at pitch level. • In the event of inclement weather, a designated area of the stand, separate from the central green zone will be accessed via the staircase at the east end of the stand. • Social distancing to be maintained upon entry and exit to pitch |

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| | <ul style="list-style-type: none"> • No Pre-Match handshakes • No Post Match handshakes |
| Exiting Stadium | Away team will exit the main door of the Stand and to their bus from there. |

1.7 – Match Officials

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| Home Club Protocols | To be supplied to away club no later than 48 hours prior to kick-off |
| Red/Amber Zone Register | No Red Zone |
| Medical Clearance | Match Officials to confirm to Home Club Covid Officer that they are free from Covid symptoms and have negative LFT no later than 24 hours before match kick-off time. |
| Social Distancing & Face Coverings | 1 metre social distancing and the wearing of face coverings is mandatory for all persons at all times within the Red/Amber zone unless on pitch |
| Travel | Match Officials to indicate how they will be travelling to stadium. Car sharing is permitted under current regulations as long as everyone in the car are doing daily LFT. Cars to be parked in allocated spaces. |
| Arrival at Stadium | <ul style="list-style-type: none"> • Match officials to arrive 75mins prior to kick-off. • Match officials will enter via the back door of the stand • All personnel should use hand sanitisation equipment provided prior to entering the stadium. • Changing accommodation allocated in referee changing room. • Toilet facilities allocated |
| Match Arrangements | <ul style="list-style-type: none"> • Access route to pitch via side door of stand and out between dugouts. • Designated warm up area – central section of pitch • No Pre-Match handshakes • No Post Match handshakes |
| Exiting Stadium | Match officials will exit via the main gate back to their vehicles. |

1.8 – Media

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| Home Club Protocols | To be supplied to attending media no later than 48 hours prior to kick-off |
| Accommodation | Area will be within upper stand area Green Zone. Press area where Wi-Fi will also be available. Media personnel are to use the toilets by the internal stand stairs. |
| Green Zone Register | Media to confirm attendance no later than 24 hours prior to kick-off to allow Covid 19 Officer to compile register. |
| Medical Clearance | Media attendees to confirm Covid free to home club Covid officer no later than 24 hours prior to kick-off. |
| Social Distancing & Face Coverings | 2 metre social distancing and the wearing of face coverings is mandatory for all persons at all times within the stadium. |
| Travel | Media attendees to indicate how they will be travelling to stadium. Car sharing is not permitted under current regulations. Cars to be parked in allocated spaces if spaces are available, |
| Arrival at Stadium | <ul style="list-style-type: none"> • Media to arrive no more than 60 minutes prior to kick-off without prior arrangement. • Media personnel will enter via the rear door of the main stand and use green zone access and seating. • Temperature tested and noted on register prior to entry to stadium (If temperature found to be in excess of 37.8C asked to move to safe area. Re-tested after 10 minutes. If still over 37.8C access to stadium to be denied and asked to leave) • All personnel should use hand sanitisation equipment provided prior to entering the stadium. • Accommodation allocated. • Toilet facilities allocated |
| Exiting Stadium | Media personnel will exit via the brown gate they entered. |

1.9 – Spectators

For the purposes of clarity of application, a spectator is defined as a person who attends a match in a non-official capacity, i.e. those who are neither match critical nor listed on the Club's Official Return. Those defined as match critical are players, technical staff, match officials, first aid staff and the Club Official with Red & Amber Zone clearance. Others who are listed on the Club's Official Return must be accommodated within the Green Zone. It is recommended that Home Club Officials in the Green Zone are clearly identified & take an active role in supporting Covid-19 regulatory compliance.

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| Home Club Protocols | Our protocols will be available on the club website, social media channels and paper copy available from the Club COVID officer. |
| Attendees | It should be stated that any attendees (with the exception of Club Staff & Officials) should be from the local area as defined by the Scottish Government from time to time. |
| Accommodation | Will be within Green Zone. |
| Stand Seating | Seats are available in the stand. |
| Ticketing/Max Attendees | Tickets must be purchased prior to the match either on fan base or by using cash at the gate. All fans are to have acquired tickets prior to the match for track and trace purposes. 300 tickets will be made available with 250 through fan base and 250 available at the game by cash. |
| Green Zone Register | No register required |
| Social Distancing & Face Coverings | 1 metre social distancing and the wearing of face coverings is mandatory at all times within the Stadium |
| Travel | Car parking is available on a first come first serve basis with all involved in match having priority. |
| Arrival at Stadium | <ul style="list-style-type: none"> • Spectators can enter from 45 minutes prior to kick off. • Fans will enter via main gates, digital ticket to be presented/ card payment made then temperature checked prior to entry. • Clear signage available outside & within stadium. • All personnel should use hand sanitisation equipment provided prior to entering the Stadium • Enclosure and all Green zone areas. • Toilet facilities allocated to right of turnstile |
| Spectator Circulation | Spectators will enter via the main gates at Balloch Road. They can locate themselves in any green zone area which will be clearly marked. |
| Tea Bar and Other Concessions | These will be open, please remember when queuing that a 1 meter distance is required. |
| Exiting Stadium | Supporters to exit via the big gate that will be |

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| | opened 10 minutes prior to the end of the match. |
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